



## COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

"Jefferson County: Responsible government  
advancing quality of life"

### MEMORANDUM

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors  
**FROM:** Ben Wehmeier, County Administrator  
**DATE:** March 9, 2022  
**SUBJECT:** JEFFERSON COUNTY Meetings – Week of March 14, 2022



<b>Monday</b> <b>March 14, 2022</b>	UW Extension Education Committee	8:30 a.m.	Videoconference OR UW Extension 864 Collins Rd, Jefferson
	Drainage Board	9:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	HOME Consortium Board Executive Committee	10:00 a.m.	Videoconference
<b>Tuesday</b> <b>March 15, 2022</b>	Human Resources Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Wednesday</b> <b>March 16, 2022</b>	Land and Water Conservation Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Bridges Federated Library System Board	4:00 p.m.	Videoconference OR Bridges Library System Office 741 N. Grand Ave, Suite 210, Waukesha
<b>Thursday</b> <b>March 17, 2022</b>	HOME Consortium Board	9:00 a.m.	TBD
<b>Friday</b> <b>March 18, 2022</b>	No Scheduled County Meetings		
<b>Saturday</b> <b>March 19, 2022</b>	Lake Ripley Management District	9:00 a.m.	Teleconference OR Oakland Town Hall N4450 CTH A, Cambridge
<b>Sunday</b> <b>March 20, 2022</b>	No Scheduled County Meetings		



**Extension**

UNIVERSITY OF WISCONSIN-MADISON

**Extension Education Committee Agenda  
Videoconference (See link at bottom of agenda)**

**OR**

**Jefferson County Extension Office  
864 Collins Road, Jefferson, WI 53549**

**DATE:** Monday, March 7, 2022

**TIME:** 8:30 a.m.

**Committee Members:** Dan Herbst, John Kannard, Dwayne Morris, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call ( to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from February 14, 2022
7. Communications
8. Introduction of Jim Versweyveld, Farm Management Outreach Specialist
9. Review of 2022 Departmental Budget
10. Update on Regional Crops Educator (Jefferson, Walworth, Rock)
11. Update on Regional Dairy Educator (Jefferson, Walworth, Rock, Dane, Dodge)
12. Update and/or Introduction of Jefferson County 4-H Educator
13. Discussion of Monthly Educator Reports – Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise)
14. Discussion and Possible Decision on Dates/Times of Extension Education Committee meetings:  
April 11; May 9; June 13; July 11
15. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/89023756316?pwd=dEtDeXYrc1FMeTU0b0R0aG81a1VPdz09>

Meeting ID: 890 2375 6316

Passcode: 162604

Dial by your location: +1 312 626 6799 US (Chicago)

**A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made. “Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture & Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX & ADA.**

AGENDA  
 JEFFERSON COUNTY DRAINAGE BOARD  
 Jefferson County Courthouse  
 311 S. Center Avenue, Rm 202  
 Jefferson, WI 53549  
 March 14, 2022  
 9:30 a.m.

To Join Zoom Meeting

Register in advance for this meeting:

<https://us06web.zoom.us/join/zoom/register/tZMkfu2rrTloGd2AVGB8180kxp02NKxJaDjn>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to order
2. Roll call
3. Approval of agenda
4. Certification of compliance with open meetings law
5. Approval of minutes
6. Correspondence
7. Citizens present and/or comments
8. Report of the Drains
  - a. Drain 15Main – Blowout – DNR response
    - Billing status based upon assessment
    - Brushing status north of Britzke Bridge
    - Brushing status south of Britzke Bridge
  - b. Drain 16 – Contractor work progress
    - Change in contract status requested by Ranger Power
    - Written agreement concerning cost and 40 foot set back
  - c. Drain 44 – Status of mapping issue and settlement of insurance claim
- 9 Previous agenda items needing further discussion
  - a. Per diem rates for December 2021
  - b. Drain 43 – Additional update
  - c. Discussion and update new assessment issue per DATCP
  - d. Current progress on Drain Board nominations
10. Any other business as allowed by law
11. Approval of invoices
12. Date for next meeting
13. Motion to adjourn

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



C/o Waukesha County CDBG Program  
Lead Agent  
515 W. Moreland Blvd.  
Waukesha, WI 53188  
1.262.896.3370 (direct)  
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.  
Program Administrator  
121 South Pinckney Street Suite 200  
Madison, WI 53703  
1888.318.4486 (toll –free)  
1.608.258.5560 (direct)  
1.608.258.5565 (Fax)

**The HOME Consortium  
Executive Committee Meeting  
Monday, March 14, 2022  
10:00 AM**

**This meeting will be held via the Microsoft Teams application and will be open to the public.**

Interested members of the public are encouraged to participate in the meeting via telephone.

To join the meeting:

Dial 414-435-2078

Enter the Access Code: 827 088 478

1. Call to Order
2. Approval of the Minutes from the September 2, 2021 Executive Committee meeting.
3. Impact 7 Housing Development Application
4. Adjournment

**All agenda items are potentially actionable**

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 24 hours prior to meeting.

**Agenda - Human Resources Committee**  
**Jefferson County Courthouse**  
**311 S Center Ave, Room 205, and Videoconference**  
**Jefferson, WI 53549**

**Tuesday, March 15, 2022, at 8:30 a.m.**

Join Zoom Meeting:

<https://zoom.us/j/94682887058?pwd=VUbnY1lFOGU4VEVjZFFNREdycU1TUT09>

Meeting ID: 946 8288 7058

Passcode: 427144

One tap Mobile: **1-312-626-6799, 946 8288 7058#**

Committee Members: James Braughler, Chair; Joan Fitzgerald; Laura Payne, Secretary; Brandon White, and Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of Minutes
  - a. February 7, 2022, Human Resources Committee Minutes
  - b. March 3, 2022, Human Resources Committee Minutes
8. Discussion and possible action to create a full-time Community Health Worker position at the Health Department
9. Discussion of Recruitment and Retention strategy
10. Review of February 2022 monthly financial reports for Human Resources and Safety
11. Report from Human Resources Director:
  - a. Vacant position requests
  - b. Emergency Help requests
  - c. Additional steps, benefits, and bonuses provided to employees
  - d. Update of Human Resources activities
12. Set next meeting date and agenda items
13. Adjournment

**Next scheduled meetings:**

***Tentatively, Tuesday, April 12, 2022, at 8:30 a.m.***

*A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

**Jefferson County Land & Water Conservation Committee Agenda**  
***"Working Together to Protect & Enhance the Environment"***

**Jefferson County Courthouse**  
**311 S Center Ave, *Rm 202***  
**Jefferson, WI 53549-1701**

**Wednesday, March 16, 2022 @ 8:30 am**

Join Zoom Meeting - <https://zoom.us/j/94186699586>  
Meeting ID: 941 8669 9586#  
Dial by your location: +1 312 626 6799

**Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Mike Kelly (Secretary), Dan Herbst (UWEX Member), John Kannard (UWEX Member), Kirsten Jurcek (FSA Rep), and Margaret Burlingham (PACE Rep)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the March Agenda
5. Approval of the February 16, 2022 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) March 2022 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Grazers
11. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
12. Discussion and Possible Action on Cancellation of Notices of Noncompliance – FPP
13. Discussion and Possible Action on Participation in the Fourth Grade Farm Tour
14. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
15. Review of the Monthly Financial Report (January)
16. Discussion on Items for the Next Agenda
  - Next Scheduled Meeting April 20, 2022 @ 8:30 am in **Room 202**
17. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Regular Board Meeting

DATE: **Wednesday, March 16, 2022**  
TIME: **4:00 p.m.**  
PLACE: **Bridges Library System Office**  
**741 N. Grand Avenue, Suite 210**  
**Waukesha, WI 53186**

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

Join the meeting via Zoom.us at the following meeting link:

<https://us02web.zoom.us/j/88539278961?pwd=MVlZVXR5Nm5ITU5aL0RhNjNQbUVNUT09>

Meeting ID: 885 3927 8961

Passcode: 9YwgBucQ

OR

Dial by your location: (312) 626 6799; Meeting ID: 885 3927 8961; Passcode: 47152490

*Due to the COVID-19 Pandemic and following CDC recommendations regarding social distancing and large group meetings, this meeting will be open to the public at the Bridges Library System office as well as virtually via Zoom. Those wishing to observe virtually may do so by downloading the ZOOM app to their personal computer, tablet, or smart phone, and utilizing the above information to join via computer, or they may dial in by telephone. If you wish to communicate in written format with the Board, send comments to the System Director at 741 N. Grand Ave., Waukesha, WI 53186 or [kkennedy@bridgeslibrarysystem.org](mailto:kkennedy@bridgeslibrarysystem.org)*

## **AGENDA**

1. Call to order
2. Introductions
3. Comments from the public
4. Correspondence
5. Approve minutes of February 16, 2022 meeting - Action
6. Approve payment of monthly invoices – Action
7. Review financial reports for December 31, 2021 and February 2022 - Action
8. Reports: Director, Staff, APL, Resource Library
9. Bridges Library System 2021 state annual report – Action
10. 2021 Bridges Library System Strategic Planning process and timeline – Discussion
11. System director 2022 goals status report - Discussion
12. Confirmation of next meeting: Wednesday, April 20, 2022 at 4 p.m. at the Muskego Public Library
13. Adjournment

**Serving the libraries of Waukesha and Jefferson Counties**

OUR MISSION: Improving member libraries through leadership, collaboration, & support



**Lake Ripley Management District  
Meeting of the Board of Directors  
March 19, 2022, 9:00 AM  
N4450 County Road A  
Cambridge, Wisconsin, 53523  
Agenda**

Due to COVID-19 precautions, this meeting will be conducted in a hybrid remote and conventional fashion. If you would like to attend in person, we will have sanitized seats spaced in accordance with social distancing procedures. It is also possible for Board members and the general public to call in to the meeting live, at 720-740-9754, passcode 3739643#

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of February 19, 2022 Board meeting
- IV. Treasurer's Report
- V. Lake Manager's Report and Correspondence
- VI. New Business
- VII. Old Business
  - a. Field Technician Position Description
  - b. Oakland Hills update
- VIII. Announcements
- IX. Adjournment

Note: Public Comment will be taken at discretion of District Chair

**\*DISCLAMER:** Any item on the agenda can have possible discussion and action.

Original posted at Hering's Lake Ripley Inn, Lake Ripley Café, Oakland Town Hall on March 17, 2022. Posted to the Jefferson County website ([www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)). Posted to the Lake Ripley Management District website ([www.lakeripley.org](http://www.lakeripley.org)). Scheduled to be published in Cambridge News newspaper on the day of March 17, 2022.